

West End Special Education Local Plan Area
8265 Aspen Ave., Ste. 200
Rancho Cucamonga, CA 91730

SUPERINTENDENTS' COUNCIL
AGENDA

Notice: This meeting will be held IN-PERSON only. If you wish to participate in the meeting and/or make a public comment, please submit them to Natalie, in-person prior to the start of the meeting.

Individuals requiring special accommodation, including but not limited to an American Sign Language interpreter, accessible seating, or documentation in accessible formats, should contact Natalie Vivar at (909) 476-6131, at least two days before the meeting date.

January 26, 2024

9:30 a.m.

OPENING

A. Administrative Items

- 1. Acceptance of Agenda for January 26, 2024 *Myrlene Pierre
Motion Second Vote
2. Meeting Minutes of December 08, 2023 *Myrlene Pierre
Motion Second Vote
3. SELPA Administrator's Report -Ricky Alyassi
4. Council Member Reports -Myrlene Pierre

PUBLIC COMMENT

B. Public Comment

The West End SELPA, Superintendents' Council, welcomes comments from visitors. Should anyone wish to make comments, he/she may voluntarily complete a public comment form located at the table in the back of the room. The Public Comment forms must be submitted prior to the beginning of the meeting. The forms will be collected by the recording secretary and given to the meeting facilitator. The Public Comment period is the opportunity for the public to address the members on (1) non-agenda items within the jurisdiction of the members, and (2) items listed on the agenda. All public comments will be allowed (3) three minutes per item, if a member of the public desires to be heard on more than (3) three items appearing on the agenda, he/she will be allowed up to a total of (9) nine minutes to address all items non-agenda and agendized. Each agenda item will have a total of 21 minutes for public comment on one agenda item.

There will not be a separate opportunity to comment at the time each agenda item is addressed by the Council unless the item specifically involves an agendized public hearing. All public comments will be heard during the agendized public comment section B.

SUPERINTENDENTS' DISCUSSION ITEMS

C. Discussion Items

- 1. Fiscal Notifications * Tim Chatkoo
 - a. 2023-24 Projected AB602 Funding Model
 - b. 2023-24 Projected Mental Health Funding Model
- 2. District CAC Appointments: Alta Loma, Central, Cucamonga, Mtn. View, and Mt. Baldy (even year) * Ricky Alyassi
- 3. AI for Inclusive Learning **Jamie Leafstone/
Sonal Patel
- 4. Annual Art & Writing Showcase * Ricky Alyassi

BUSINESS CONSENT ITEMS

D. Business Consent Items

- 1. Consent Agenda OAH #2023070500
- 2. Consent Agenda ADR # 1
- 3. Consent Agenda OAH #2023100305
- 4. Consent Agenda OAH #2023090449
- 5. Consent Agenda OAH #2023100864
- 6. Consent Agenda OAH #2023110131

*Myrlene Pierre

BUSINESS ACTION ITEMS

E. Business Action Items

- 1. Program Transfer Review and Recommendation 2024/25 SY

* Ricky Alyassi

Motion Second Vote

CLOSING

F. Future Agenda Items

- Myrlene Pierre

G. Adjournment

- Myrlene Pierre

Motion Second Vote

The meeting location for the Superintendents' Council will be held at 8265 Aspen Ave., Rancho Cucamonga, CA 91730. Agenda packets are available on the WESELPA website weselpa.sbcss.k12.ca.us or you may request an agenda packet by calling (909) 476-6131, 72 hours before the scheduled meeting. A fee of ten cents (.10) per page will be charged for copied agenda packet.

*** Handout Included ** Handout to be distributed at the meeting - No Handout**

West End SELPA
Superintendents' Council
 Meeting Minutes
 December 08, 2023

<u>District</u>	<u>Present</u>	<u>Absent</u>
Alta Loma	Sherry Smith	
Central	Amy Nguyen-Hernandez	
Chaffey Joint Union	Mathew Holton	
Chino Valley Unified	Norm Enfield	
Cucamonga		Michael Chaix
Etiwanda	Charlayne Sprague	
Mountain View	Douglass Moss	
Mt. Baldy	Kate Huffman	
Upland Unified	Pamela Salgado	
SBCSS	Myrlene Pierre	
WESELPA	Ricky Alyassi, Natalie Vivar, Tim Chatkoo,	

INTRODUCTIONS

CALLED TO ORDER:

Chairperson Myrlene Pierre called the meeting to order at 9:30 a.m.

A. ADMINISTRATIVE ITEMS

1. Acceptance of Agenda for December 08, 2023

Motion made by Douglass Moss to accept the Superintendents' Council meeting agenda as presented for December 08, 2023, seconded by Amy Nguyen-Hernandez, motion carried on an 8-0-0-1 vote.

Ayes: Sherry Smith, Amy Nguyen-Hernandez, Mathew Holton, Norm Enfield, Charlayne Sprague, Douglass Moss, Kate Huffman

Nays: 0

Abstain: 0

Absent: 1

2. Meeting Minutes September 23, 2023

Motion made by Mathew Holton to accept September 23 2023 meeting minutes as presented, seconded by Sherry Smith, motion carried on an 8-0-0-1 vote.

Ayes: Sherry Smith, Amy Nguyen-Hernandez, Mathew Holton, Norm Enfield, Charlayne Sprague, Douglass Moss, Kate Moss, Pamela Salgado

Nays: 0

Abstain: 0

Absent: 1

3. Parent Project Certifications
The SELPA Chief Administrative Officer provided a brief description of the Parent Project series and presented certificates for the parents who completed the Fall 2023 series. No questions or comments from council members.
4. SELPA Administrator's Report
The SELPA Chief Administrative Officer presented a video on Crisis Prevention Institute (CPI) training conducted by the West End SELPA, certifying 500 employees since 2020. The training provides hands-on de-escalation strategies for diverse district members, including special education staff, principals, administrators, superintendents, proctors, and on-campus supervisors. No questions or comments from council members.
5. Council Member Reports
Assistant Superintendent, Student Services Branch – Administrative Services, SBCSS shared that the West End Area Director has put together seven sessions for paraeducators, behavior management, and other areas. Student services continue to invest in ongoing professional development.

B. PUBLIC COMMENTS

Public comment concluded.

C. DISCUSSION ITEMS

1. Fiscal Notifications
The Fiscal Consultant, presented fiscal notifications as follows: a. 2022-23 Final Transportation Excess Cost Transfer b. 2023-24 Initial 50% Transportation Excess Cost Transfer c. 2023-24 Initial 50% Preschool Facility Cost Transfer d. 2023-24 Initial 50% Mental Health Contribution e. 2023-24 1st Interim Administrative Budgets f. 2023-24 Initial Joint Risk Fund Contribution g. 2023-24 Initial SEIS Contribution h. 2023-24 1st Quarter Joint Risk Fund Reimbursement Transfer i. 2023-24 Projected AB602 Funding j. Maintenance of Effort SEMA/SEMB/SYT/Excess Cost/Table 8. Chaffey and Mtn. View Superintendents expressed concerns about item C-1, which involves the significant salary increase for transportation drivers. They particularly focused on ongoing negotiations, exploring alternatives, the timing of the next bidding process, and the likelihood of another future increase. The program manager, MOT, addressed all inquiries and concerns. No additional questions or comments from council members.
2. In-House Counsel Quarterly Report
In-House Counsel presented the In-House Counsel Quarterly Report (Q2) and shared the September-November 2023 district utilization and legal services. No questions or comments from council members.
3. Independent Educational Evaluation Criteria – 2nd Reading
The Program Manager for the West End SELPA presented the 2nd reading of the Independent Educational Evaluation Criteria, and proposed rate cap increases for the neuropsychologists and speech vendors. No questions or comments from council members.

4. District CAC Appointments: Alta Loma, Central, Cucamonga, Mtn. View, and Mt. Baldy (even year)

The Chief Administrative Officer of the West End SELPA presented the District CAC Appointments: Alta Loma, Central, Cucamonga, Mtn. View, and Mt. Baldy (even year). No questions or comments from council members.

5. Program Transfer Request Update

The Chief Administrative Officer provided an overview of the Program Transfer requests from Alta Loma SD and Central SD. No questions or comments from committee members.

D. Business Consent Items

1. Business Consent Items D-1-D-12

Motion made by Mathew Holton to accept amended business consent items D-1-D-12, seconded by Douglass Moss, motion carried on an 8-0-0-1 vote.

Ayes: Sherry Smith, Amy Nguyen-Hernandez, Mathew Holton, Charlayne Sprague, Douglass Moss, Pamela Salgado, Kate Huffman

Nays:

Abstain: 0

Absent: 1

Business consent items D-1-D-12 were approved as presented. No questions or comments from council members.

E. Business Action Items

1. Independent Educational Evaluation Criteria

Motion made by Charlayne Sprague to accept Independent Educational Evaluation Criteria as presented, seconded by Amy Nguyen-Hernandez, motion carried on an 8-0-0-1 vote.

Ayes: Sherry Smith, Amy Nguyen-Hernandez, Mathew Holton, Norm Enfield, Charlayne Sprague, Douglass Moss, Pamela Salgado, Kate Huffman

Nays: 0

Abstain: 0

Absent: 1

The Independent Educational Evaluation Criteria were accepted as presented, motion carried.

F. Future Agenda Items

None.

G. Adjournment

Motion made by Sherry Smith to adjourn the December 08, 2023 meeting, seconded by Mathew Holton, motion carried on an 8-0-0-1 vote.

Ayes: Sherry Smith, Amy Nguyen-Hernandez, Mathew Holton, Norm Enfield, Charlayne Sprague, Douglass Moss, Kate Huffman

Nays: 0

Abstain: 0

Absent: 1

No questions or comments from council members.

Meeting adjourned at 10:25 am

WESELPA Fiscal Transfer/Update Notification January 2024

- a. 23/24 #4 Projected AB602 Funding Model – The 23/24 #4 Projected P-2 AB602 Funding Model has been distributed to West End Districts. The SELPA-wide apportionment is projected to total \$74,824,783. District specific estimates are listed below:

District	2023/24 #4 Projected AB602
West End Student Services	30,189,306
Alta Loma	2,808,798
Central	(1,014,841)
Chaffey	9,520,049
Chino Valley	14,395,481
Cucamonga	(76,121)
Etiwanda	11,556,596
Mountain View	(943,130)
Mt. Baldy	274,567
Upland	5,782,443
SELPA	2,331,635
TOTAL	74,824,783

- b. 23/24 #4 Projected Mental Health Funding Model – The 23/24 #4 Projected Mental Health Funding Model expenditures total \$4,426,960. District specific contribution estimates are shown below:

Description	<i>Col. A</i> District Projected MH Contributions
REVENUE	
County Operations	\$ 25,500.00
Alta Loma	284,259.00
Central	214,784.00
Chaffey	1,119,944.00
Chino	1,296,926.00
Cucamonga	116,264.00
Etiwanda	701,709.00
Mountain View	161,432.00
Mt. Baldy	3,097.00
Upland	503,045.00
Subtotal	\$ 4,426,960.00

Community Advisory Committee Representatives

Community Advisory Committee representatives serve an important role as a liaison between the community and the district director of special education. Representatives recommend priorities for special education services, assist in parent education, and support activities on behalf of individuals with exceptional needs.

In accordance with the Community Advisory Committee bylaws, the **Alta Loma, Central, Cucamonga, Mtn. View, and Mt. Baldy** school districts shall appoint parent representatives in even-numbered years to the Community Advisory Committee for a two-year term, beginning July 1, 2024, and ending June 30, 2026. The representative should be a parent of a student residing and enrolled in the school district or a district-offered school program. The appointment is by the action of the District Board of Education.

Once the School District Board of Education has approved the appointment of the district representative, please forward the name, contact information for the representative, and a copy of the board approval to Natalie Vivar, Administrative Assistant, West End SELPA.




COMMUNITY ADVISORY COMMITTEE PRESENTS:
2023-2024

ART & WRITING SHOWCASE


This showcase is open to students with an IEP from participating districts within the West End SELPA. Each student may submit one entry that explores the theme "Reach for the Stars". We encourage students to use their imagination and creativity of reaching for their dreams and aiming high.



SUBMISSION DEADLINE:
MARCH 15, 2024

 Award Ceremony
Wednesday, April 17, 2024

 6:30PM -8:30PM

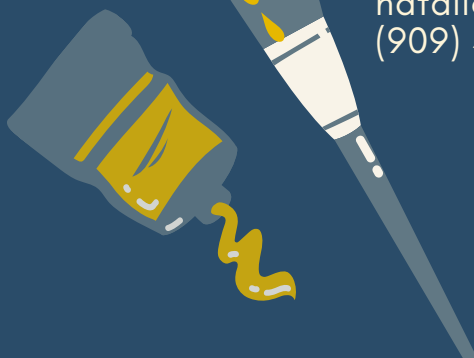
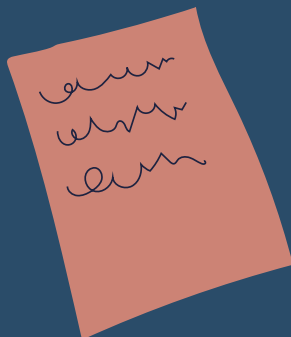
 Gardiner Auditorium
Chaffey High School
1245 N Euclid Avenue
Ontario, CA 91762

Poetry	Mounted on Matte Board Max size 9" x 12"
Essay	Mounted on Matte Board Max size 9" x 12"
Photography	No framed entries Max size 16" x 20"
Visual Arts	No framed entries Max size 24" x 24"
Video	Recorded and shared on flash drive or provided via Google Docs (Max 3 minutes)
Musical Score	Recorded and shared on flash drive or provided via Google Docs (must be music of student) (Max 2 minutes)
Class Performance	Recorded and shared on flash drive or provided via Google Docs (Max 2 minutes)

See you there!

All participants who are present at the award ceremony will be entered in a raffle for an opportunity to win Disney Dollars!

Questions? Contact:
natalie.vivar@weselpa.net
(909) 476-6131



Consent Agenda
Due Process Settlement
OAH Case # 2023070500

Background: In accordance with the current agreement regarding alternative dispute resolution/ and or due process resolution, the Program Manager for the Resolution and Education Support Team is bringing forth any and all settlements to the Superintendents' Council. All settlements are arrived at in collaboration with district directors who have followed recommended SELPA policies, regulations and guidelines. All related expenditures will be appropriated via the approved funding formula.

The following settlement has been entered into:

Due Process Resolution
Student v. Upland USD

This agreement was the result of Due Process Resolution. The mediated agreement contains terms/ conditions which qualify for access to the Joint Risk Fund. The costs associated with this agreement are \$10,000 in compensatory education and \$19,000 in parent attorney fee reimbursement. The total cost associated with this agreement is \$29,000.

Action: It is the belief of WESELPA that this settlement agreement is in compliance with state and federal laws as well as in the best interest of the districts and the West End SELPA. It is recommended that the Superintendents' Council ratify this agreement.

Consent Agenda Alternative Dispute Resolution Settlement #1

Background: In accordance with the current agreement regarding alternative dispute resolution/ and or due process resolution, the Program Manager for the Resolution and Education Support Team is bringing forth any and all settlements to the Superintendents' Council. All settlements are arrived at in collaboration with district directors who have followed recommended SELPA policies, regulations and guidelines. All related expenditures will be appropriated via the approved funding formula.

The following settlement has been entered into:

Due Process Resolution Student v. Chino Valley USD

This agreement was the result of Alternative Dispute Resolution. The mediated agreement contains terms/ conditions which qualify for access to the Joint Risk Fund. The costs associated with this agreement are \$33,490 in compensatory education. The total cost associated with this agreement is \$33,490.

Action: It is the belief of WESELPA that this settlement agreement is in compliance with state and federal laws as well as in the best interest of the districts and the West End SELPA. It is recommended that the Superintendents' Council ratify this agreement.

Consent Agenda
Due Process Settlement
OAH Case # 2023100305

Background: In accordance with the current agreement regarding alternative dispute resolution/ and or due process resolution, the Program Manager for the Resolution and Education Support Team is bringing forth any and all settlements to the Superintendents' Council. All settlements are arrived at in collaboration with district directors who have followed recommended SELPA policies, regulations and guidelines. All related expenditures will be appropriated via the approved funding formula.

The following settlement has been entered into:

Due Process Resolution
Student v. Chino Valley USD

This agreement was the result of Due Process Resolution. The mediated agreement contains terms/ conditions which qualify for access to the Joint Risk Fund. The costs associated with this agreement are \$18,000 in compensatory education and \$10,000 in parent attorney fee reimbursement. The total cost associated with this agreement is \$28,000.

Action: It is the belief of WESELPA that this settlement agreement is in compliance with state and federal laws as well as in the best interest of the districts and the West End SELPA. It is recommended that the Superintendents' Council ratify this agreement.

Consent Agenda
Due Process Settlement
OAH Case # 2023090449

Background: In accordance with the current agreement regarding alternative dispute resolution/ and or due process resolution, the Program Manager for the Resolution and Education Support Team is bringing forth any and all settlements to the Superintendents' Council. All settlements are arrived at in collaboration with district directors who have followed recommended SELPA policies, regulations and guidelines. All related expenditures will be appropriated via the approved funding formula.

The following settlement has been entered into:

Due Process Resolution
Student v. Alta Loma SD

This agreement was the result of Due Process Resolution. The mediated agreement contains terms/ conditions which qualify for access to the Joint Risk Fund. The costs associated with this agreement are \$10,592 in compensatory education and \$6000 in parent attorney fee reimbursement. The total cost associated with this agreement is \$16,592.

Action: It is the belief of WESELPA that this settlement agreement is in compliance with state and federal laws as well as in the best interest of the districts and the West End SELPA. It is recommended that the Superintendents' Council ratify this agreement.

Consent Agenda
Due Process Settlement
OAH Case # 2023100864

Background: In accordance with the current agreement regarding alternative dispute resolution/ and or due process resolution, the Program Manager for the Resolution and Education Support Team is bringing forth any and all settlements to the Superintendents' Council. All settlements are arrived at in collaboration with district directors who have followed recommended SELPA policies, regulations and guidelines. All related expenditures will be appropriated via the approved funding formula.

The following settlement has been entered into:

Due Process Resolution
Student v. Alta Loma SD

This agreement was the result of Due Process Resolution. The mediated agreement contains terms/ conditions which qualify for access to the Joint Risk Fund. The costs associated with this agreement are \$6975 in compensatory education, and \$5700 in parent attorney fee reimbursement. The total cost associated with this agreement is \$12,675.

Action: It is the belief of WESELPA that this settlement agreement is in compliance with state and federal laws as well as in the best interest of the districts and the West End SELPA. It is recommended that the Superintendents' Council ratify this agreement.

Consent Agenda
Due Process Settlement
OAH Case # 2023110131

Background: In accordance with the current agreement regarding alternative dispute resolution/ and or due process resolution, the Program Manager for the Resolution and Education Support Team is bringing forth any and all settlements to the Superintendents' Council. All settlements are arrived at in collaboration with district directors who have followed recommended SELPA policies, regulations and guidelines. All related expenditures will be appropriated via the approved funding formula.

The following settlement has been entered into:

Due Process Resolution
Student v. Alta Loma SD

This agreement was the result of Due Process Resolution. The mediated agreement contains terms/ conditions which qualify for access to the Joint Risk Fund. The costs associated with this agreement are \$6350 in parent attorney fee reimbursement. The total cost associated with this agreement is \$6350.

Action: It is the belief of WESELPA that this settlement agreement is in compliance with state and federal laws as well as in the best interest of the districts and the West End SELPA. It is recommended that the Superintendents' Council ratify this agreement.

Program Transfer Approval

Background:

The WESELPA Program Transfer timelines were met per WESELPA BP/AR0430.406 Program Transfer. The program transfer requests are summarized on the next page.

Program transfer requests for 2023-24 were submitted to the WESELPA in September 2023. The WESELPA Governance committees reviewed the requests at meetings held in September through January.

The Program Transfer Committee met and reviewed the requested program transfers and confirmed they conform to the requirements of EC 56207. Each district requesting a program transfer informed the SELPA of its intentions to hold a meeting to provide information to the parents and obtain input regarding the proposed transfer.

Per the West End SELPA Local Plan: "The day on which the transfer of programs will take effect may be no earlier than the first day of the second fiscal year beginning after the date on which the sending or receiving agency has informed the other agency and the Superintendents' Council, unless the Superintendents' Council unanimously approves the transfer, then the transfers take effect on the first day of the first year following the date of receipt of notification."

Provided the request are approved unanimously, they will become effective on July 1, 2024. Otherwise, the transfers will take effect on July 1, 2025, if there is a majority in favor of the transfers requested.

Fiscal Impact: WESELPA

None

Fiscal Impact: SBCSS West End County Schools

It is anticipated the fiscal impact of SBCSS West End Student Services programs may increase the fee-for-service amount for remaining districts.

Recommendation:

It is recommended the transfer requests received by the West End SELPA districts in September 2023 be approved to begin on July 1, 2024.

West End SELPA Program Transfer Request

Description of Program Transfer:

X – Entire Program

X – Entire Identifiable Class(es)

<u>District Requesting Transfer</u>	<u>Program</u>	<u>Location</u>	<u># of Students Impacted</u>	<u>Other Relevant Information</u>
Alta Loma SD	Speech	Banyon, Carnelian, Deer Canyon, First Class, Frost	34	
Alta Loma SD Rescinded	ED	Dorothy Gibson	2	County ED programs are limited/full
Central SD	Preschool	Frost/Mulberry/Live Oak	8	SDC TK-aged students
Central SD	First Class	Mulberry	10	Speech Only

Description of Proposed LEA Program:

<u>District</u>	<u>Program</u>	<u>Location</u>	<u># of Teacher(s)</u>	<u># of Aide(s)</u>	<u># of Students</u>	<u>Other Relevant Information</u>
Alta Loma SD	Speech	ALSD Campuses			34	
Alta Loma SD Rescinded	ED (6-8)	Middle School Campuses	1	1	10	1 NPS and 3 current ALSD students
Central SD	SDC TK	Bear Gulch	1	2	11	Not including the 5-hour Autism Program
Central SD	Speech Thx	Bear Gulch	0	0	20	1 Speech Therapist