

**West End Special Education Local Plan Area
8265 Aspen Ave., Ste. 200
Rancho Cucamonga, CA 91730**

**COMMUNITY ADVISORY COMMITTEE
AGENDA**

February 11, 2025

5:30 p.m.

OPENING

- | | | | | |
|--|--------------------|--------|------|--|
| A. Welcome and Reports | Facilitator | | | |
| 1. Welcome and Introductions | - Brandy Gambino | | | |
| 2. Approval of Agenda for February 11, 2025 | * Brandy Gambino | | | |
| <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%; text-align: center; border-top: 1px solid black;">Motion</td> <td style="width: 33%; text-align: center; border-top: 1px solid black;">Second</td> <td style="width: 33%; text-align: center; border-top: 1px solid black;">Vote</td> </tr> </table> | Motion | Second | Vote | |
| Motion | Second | Vote | | |
| 3. Approval of CAC Minutes for November 5, 2024 | * Brandy Gambino | | | |
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| Motion | Second | Vote | | |
| 4. Chief Administrative Officer’s Report | - Ricky Alyassi | | | |
| 5. District Reports | - Brandy Gambino | | | |

PUBLIC COMMENT

B. Public Comment
 The West End SELPA Community Advisory Committee welcomes comments from visitors. Should anyone wish to make comments, he/she may voluntarily complete a public comment form located at the table in the back of the room. The Public Comment forms must be submitted *prior* to the beginning of the meeting. The forms will be collected by the recording secretary and given to the meeting facilitator. The Public Comment period is the opportunity for the public to address the members on (1) non-agenda items within the jurisdiction of the members, (2) items listed on the agenda. All public comment will be allowed (3) three minutes per item, if a member of the public desires to be heard on more than (3) three items appearing on the agenda, he/she will be allowed up to a total of (9) nine minutes to address all items non-agenda and agendized. Each agenda item will have a total of 21 minutes for public comment on one agenda item.
There will not be a separate opportunity to comment at the time each agenda item is addressed by the Council unless the item specifically involves an agendized public hearing. All public comments will be heard during the agendized public comment section B.

DISCUSSION ITEMS

- | | |
|--|-----------------------------------|
| C. Discussion Items | |
| 1. Building the Gap: Helping Families Navigate School Support Systems | ** Sharon Neault/
Julie Macias |
| 2. District CAC Appointments: Chaffey, Chino Valley, Etiwanda, and Upland (odd year) | * Ricky Alyassi |
| 3. CAC Secretary Nominations | * Ricky Alyassi |
| 4. Empowered Parenting Workshop | * Julie Macias |

- 5. Legislative Sharing Day
- 6. Annual Art & Writing Showcase

- Ricky Alyassi
* Ricky Alyassi

BUSINESS ACTION ITEMS

D. Business Action Items

- 1. CAC Secretary Appointment

- Brandy Gambino

Motion Second Vote

FUTURE AGENDA ITEMS/ADJOURNMENT

E. Future Agenda Items

- Brandy Gambino

F. Adjournment

- Brandy Gambino

Motion Second Vote

The meeting location for Community Advisory Committee will be held at 8265 Aspen Ave., Rancho Cucamonga, CA 91730. Agenda packets are available on the WESELPA website www.weselpa.net or you may request an agenda packet by calling (909) 476-6131, 72 hours before the scheduled meeting.

*** Handout Included ** Handout to be distributed at the meeting - No Handout**

NOTICE: Individuals requiring special accommodation, including but not limited to an American Sign Language interpreter, accessible seating, or documentation in accessible formats, should contact Natalie Vivar at (909) 476-6131, at least two days before the meeting date.

West End SELPA
Community Advisory Committee
 Meeting Minutes
 November 05, 2024

<u>District</u>	<u>Present</u>	<u>Absent</u>
Alta Loma		Gina Barker
Central		
Chaffey Joint Union		
Chino Valley Unified	Brandy Gambino	
Cucamonga	Roxanne Ramirez	
Etiwanda	Jemma Rogers	Geovanni Valley
Mountain View		
Mt. Baldy		Andrea Acevedo
Upland Unified		Tracy Anderson
IRC Agency	Adriana Chavez, Mona Jaber	
West End SELPA	Natalie Vivar, Julie Macias	

CALLED TO ORDER:

Chairperson-Elect called meeting to order at 5:32 p.m.

A. ADMINISTRATIVE ITEMS

1. Introductions and Welcome

Introductions and welcome to all CAC committee members.

2. Acceptance of Agenda for November 05, 2024

Motion made by Roxanne Ramirez to accept the November 5, 2024, Community Advisory meeting agenda as presented, seconded by Jemma Rogers, motion carried on a 4-0-0-4.

Ayes: Brandy Gambino, Roxanne Ramirez, Jemma Rogers, Adrianna Chavez, Mona Jaber

Nays: 0

Abstain: 0

Absent: 4

The November 05, 2024, CAC meeting agenda was accepted as presented. No questions or comments from committee members.

3. Acceptance of CAC Meeting Minutes for September 3, 2024

Motion made by Roxanne Ramirez to accept the September 3, 2024, CAC meeting minutes as presented, seconded by Brandy Gambino, motion carried on a 4-0-0-4.

Ayes: Brandy Gambino, Roxanne Ramirez, Jemma Rogers, Adrianna Chavez, Mona Jaber

Nays: 0

Abstain: 0

Absent: 4

The September 3, 2024, CAC meeting minutes were accepted as presented. No questions or comments from committee members.

4. SELPA Administrator's Report

The Coordinator, ADR provided a thorough overview and shared a video highlighting the Empowered Parenting workshop.

5. District/Agency Reports

Chino Valley: The parent representative shared that the district held its first DPAC meeting. She expressed concerns about differences between districts and the perceived disconnect between districts and parents. She also shared concerns regarding student inclusion, noting that her child and other students had been excluded from activities, including a painting project for 6th-grade SDC students and a 4th-grade field trip.

Cucamonga: The parent representative shared that the district recently returned from the Portrait of a Graduate event in Indianapolis, which was also attended by special education staff. She highlighted the collaboration between special and general education staff to explore ways to enhance inclusion programs and ongoing training efforts.

Etiwanda: The parent representative shared that five BCBAs in the district are offering training sessions. They have been reaching out to staff and conducting after-school trainings to support general education teachers and additional support staff.

B. PUBLIC COMMENTS:

None

C. DISCUSSION ITEMS

1. Annual Art & Writing Showcase Flyer – Better Together

The Coordinator, ADR presented the CAC Annual Art & Writing flyer and highlighted the 2024-25 theme, "Better Together." No questions or comments from committee members.

2. District CAC Appointments: Chaffey, Chino Valley, Etiwanda, and Upland (odd year)

The Coordinator, ADR presented the District CAC Appointments: Chaffey, Chino Valley, Etiwanda, and Upland (odd year). No questions or comments from committee members.

3. CAC Officer Nominations: Secretary

The Coordinator, ADR presented CAC officer nomination for Secretary. No nominations were made for Secretary and will be brought back for the February 2025 meeting. No questions or comments from committee members.

D. Business Action Items

1. Approval of the 2024-26 CAC Secretary Appointment

No motion was made for the CAC Secretary, and the item will be brought forward at the February 2025 meeting. No questions or comments from committee members.

E. Future Agenda Items

The following agenda item will be added to the next business meeting: CAC Secretary Nomination.

F. Adjournment

Motion made by Roxanne Ramirez to adjourn the November 5, 2024 CAC business meeting, seconded by Jemma Rogers, motion carried on a 4-0-0-4.

Ayes: Brandy Gambino, Roxanne Ramirez, Jemma Rogers, Adrianna Chavez, Mona Jaber

Nays: 0

Abstain: 0

Absent: 4

The meeting adjourned at 6:01 p.m.

DRAFT

Community Advisory Committee Representatives

Community Advisory Committee representatives serve an important role as a liaison between the community and the district director of special education. Representatives recommend priorities for special education services, assist in parent education, and support activities on behalf of individuals with exceptional needs.

In accordance with the Community Advisory Committee bylaws, the **Chaffey JUHSD, Chino Valley USD, Etiwanda SD, and Upland USD** school districts shall appoint parent representatives in odd-numbered years to the Community Advisory Committee for a two-year term, beginning July 1, 2025, and ending June 30, 2027. The representative should be a parent of a student residing and enrolled in the school district or a district-offered school program. The appointment is by the action of the District Board of Education.

Once the School District Board of Education has approved the appointment of the district representative, please forward the name, and contact information for the representative, and a copy of the board approval to Natalie Vivar, Administrative Assistant, West End SELPA.

Community Advisory Committee
Secretary Nominations
2024-25

Section 6.3 Terms of Office

The term of office shall be two years. No person shall serve more than three consecutive terms in one office with the exception of the Chairperson who may serve four consecutive terms. In the event of a vacancy for any reason, the office shall be filled by a majority vote of the quorum present at the next meeting following the vacancy.

Section 6.4 The major duties of the officers are as follows:

Secretary – Record attendance and minutes of all committee meetings. Advise Chairperson and SELPA Administrator of the membership status of each member. Keep a membership list that includes dates of appointment and end of term. Maintain subcommittee membership list and subcommittee reports. Receive and transmit committee correspondence and materials designated by the members, including public notification and notification to members prior to meetings. The Secretary may designate these tasks to West End SELPA staff.

Nominations for Secretary

This position will have a two (2) year term beginning July 1, 2024 and ending June 30, 2026



Proudly offers:

EMPOWERED PARENTING

Helping families build stronger relationships with their children.

About this Virtual Workshop

Join us for this **FREE** interactive workshop, where families gain practical strategies to support behavior for children with a diverse range of needs and abilities. The workshop also emphasizes strategies for addressing challenging behaviors and the unique needs of children with Autism and ADHD. In this workshop we will cover:

- Understanding the root causes of common behavioral challenges
- Establishing household expectations and fostering strong communication
- Shaping behavior through positive reinforcement strategies
- Creating structured routines to promote success both at home and at school
- Ensuring digital safety, setting screen limits, and promoting healthy online habits
- And more!

Please note, this course follows a workshop format, where participants will actively engage in meaningful discussions with one another each week. Active participation is encouraged as the value of the course lies in shared dialogue and collaborative learning.

Intended Audience

Families with children aged preschool through middle school.

Dates and Times

Classes meet virtually once per week for 6 weeks, every Wednesday Starting April 2, 2025 5pm-7pm

- Week 1: Wednesday, April 2, 2025
- Week 2: Wednesday, April 9, 2025
- Week 3: Wednesday, April 16, 2025
- Week 4: Wednesday, April 23, 2025
- Week 5: Wednesday, April 30, 2025
- Week 6: Wednesday, May 7, 2025

[REGISTER HERE](#)

or



Facilitator:



Julie Macias, MS SpEd
Education Specialist

Special Guest Speaker:



James Collen, MD
Pediatric Neurologist



COMMUNITY ADVISORY COMMITTEE PRESENTS:

ART & WRITING SHOWCASE

*better
Together*

This showcase is open to students with special education from participating districts within the West End SELPA. Each student may submit one entry that explores the theme "Better Together". We encourage students to show how working as a team and supporting each other makes us stronger. This theme invites students to create art that shows how friendships, family, or communities are better when they work together. It's about celebrating the power of helping one another.

Poetry	Mounted on Matte Board Max size 9" x 12"
Essay	Mounted on Matte Board Max size 9" x 12"
Photography	No framed entries Max size 16" x 20"
Visual Arts	No framed entries Max size 24" x 24"
Video	Recorded and shared on flash drive or provided via Google Docs
Musical Score	Recorded and shared on flash drive or provided via Google Docs (must be music of student)
Class Performance	Recorded and shared on flash drive or provided via Google Docs (Max 2 minutes)

SUBMISSION DEADLINE: MARCH 07, 2025



Award Ceremony
Thursday, April 10, 2025



5PM-7PM



Gardiner Auditorium
Chaffey High School
1245 N Euclid Avenue
Ontario, CA 91762

All participants who are present at the award ceremony will be entered in a raffle for an opportunity to win Disney Dollars!

Questions? Contact:
natalie.vivar@weselpa.net
(909) 476-6131

