

**West End Special Education Local Plan Area
COMMUNITY ADVISORY COMMITTEE**

AGENDA

October 8, 2019

5:30 – 7:30

A. WELCOME and REPORTS

PRESENTER

- | | | | | | |
|--|--------|--------------------|------|--|--|
| 1. Introductions and Welcome | NH | Sharon Neault | | | |
| 2. Approval of Agenda for October 8, 2019 | HP | Sharon Neault | | | |
| <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%; border-top: 1px solid black; text-align: center;">Motion</td> <td style="width: 33%; border-top: 1px solid black; text-align: center;">Second</td> <td style="width: 33%; border-top: 1px solid black; text-align: center;">Vote</td> </tr> </table> | Motion | Second | Vote | | |
| Motion | Second | Vote | | | |
| 3. Review Members Attendance | HP | Karen Johnson | | | |
| 4. SELPA Administrators Report | NH | Susan Bobbitt-Voth | | | |
| 5. District Reports | NH | Sharon Neault | | | |

B. PUBLIC COMMENT

The West End SELPA Community Advisory Committee welcomes comments from visitors. Should anyone in attendance wish to make comments, he/she may voluntarily complete a public comment form located at the table in the back of the room. Public Comment forms must be submitted **prior** to the beginning of the meeting. The forms will be collected by the recording secretary and given to the meeting facilitator.

The Public comment period is the opportunity for the public to address the members on (1) non-agenda items within the jurisdiction of the members, (2) items listed on the agenda. All public comment will be allowed (3) three minutes per item, if a member of the public desires to be heard on more than (3) three items appearing on the agenda, he/she will be allowed up to a total of (9) nine minutes to address all items non-agenda and agenda. Each agenda item will have a total of 20 minutes for public comment on one agenda item.

There will not be a separate opportunity to comment at the time each agenda item is addressed by the Council, unless the item specifically involves an agenda public hearing.

C. DISCUSSION ITEMS

- | | | |
|--|----|---------------|
| 1. November 5, 2019 Presentation Canceled | NH | Sharon Neault |
| 2. CAC Local Plan Bylaw Review Sub-Committee | NH | Sharon Neault |

D. BUSINESS ACTION ITEMS

- | | | | | | |
|--|--------|---------------|------|--|--|
| 1. Approval of CAC Minutes for September 10, 2019 | HP | Sharon Neault | | | |
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| Motion | Second | Vote | | | |
| 2. 2019-21 CAC Secretary Nominations and Election | HP | Sharon Neault | | | |
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| Motion | Second | Vote | | | |

E. FUTURE AGENDA ITEMS

F. ADJOURNMENT

NOTICE: Individuals requiring special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact Karen Johnson at (909) 476-6131, at least two days before the meeting date.

The Community Advisory Committee meeting will be held at 8265 Aspen Ave., Rancho Cucamonga, CA 91730. Agendas for scheduled meetings are available for public inspection 72 hours before a scheduled meeting. Agenda packets are also made available on WESELPA web-site weselpa.sbcss.k12.ca.us. You may request an agenda packet by calling (909) 476-6131, 72 hours before the scheduled meeting. A fee of ten cents (.10) per page will be charged on copied agenda packets.

2019/20 Community Advisory Committee Member Attendance

A-4 District	Member	Activity	Year Appointed	Meeting/Presentation Attendance										
				8/13	9/10	10/8	11/5	1/14	2/11	3/10	4/7	4/21	5/5	
Alta Loma	Erin Kouyoumdjian				P									
Central	VACANT													
Chaffey Joint	Sharon Neault	Parent	7/1/2019		P									
Chaffey Joint	Layla Spry	Staff Member	7/11/2017		P									
Chino Valley	VACANT													
Cucamonga	Maela Tanigawa	Parent	11/18/2018		P									
Etiwanda	Leann Stepp (Chair Elect)	Parent	6/1/2015		P									
Etiwanda	Donna Mawhorter (Parliamentarian)	Assistant Principal	6/1/2015		P									
Mt. Baldy	VACANT													
Mountain View	VACANT													
Upland	Stephanie Varnon-Hughes	Parent	7/1/2019		P									
Agency	Robin Ferguson	Early Start Program IRC			EA									
Agency	Gabriela Hernandez	3 - 22 IRC programs			P									

The number of vacancies indicates the minimum number of new members needed to provide each district with two active representatives (at least one Parent). Additional members are welcome.

CAC meetings

Presentations
Art and Writing Judging/Ceremony
Meeting not held no quorum
Presentation not held

A = Absent EA = Excused Absence P = Present S = Start/Appointed W = Withdraw from Committee V = Voted Dismissed (absences)
 * Present for Presentation/Judging only

West End Special Education Local Plan Area
Community Advisory Committee
September 10, 2019
MINUTES

District
Alta Loma
Chaffey Joint
Chaffey Joint
Cucamonga
Etiwanda
Etiwanda
Upland
Inland Regional Center
Inland Regional Center
WESELPA
WESELPA

Present
Erin Kouyoumdjian
Sharon Neault
Layla Spry arrived 5:38
Maela Tanigawa
Leann Stepp
Donna Mawhorter
Stephanie Varnon-Hughes

Gabrielle Hernandez
Susan Bobbitt-Voth
Karen Johnson

Absent

Robin Ferguson

Meeting called to order at 5:32 p.m.
Introductions

A. ADMINISTRATIVE ITEMS:

1. Approval of Agenda for September 10, 2019

Motion made by Gabrielle Hernandez to approve the agenda for September 10, 2019 as presented, second by Leann Stepp motion carried on an 8-0-0-0 vote.

Ayes: Erin Kouyoumdjian, Sharon Neault, Leann Stepp, Maela Tanigawa, Donna Mawhorter, Stephanie Varnon-Hughes, Gabrielle Hernandez,

Nays: 0

Abstain:0

Absent: Layla Spry, *Robin Ferguson

*not in the vote count

2. Review Members Attendance

Members attendance was reviewed and recorded.

3. SELPA Administrators Report

A PowerPoint was provided with the following information: New Local Plan template and timelines were reviewed, compliance complaint and due process summaries for the 2018-19 year were reviewed.

4. District Reports

Erin Kouyoumdjian reported the Alta Loma school district hired a new behavior specialist person, one-to-one trainings for aides and bus drivers on disability overview and behavior supports along with two trainings on academic support for substitute teachers.

Maela Tanigawa reported the Cucamonga school district is fully implementing a multi-tier system of supports framework that aims to organize resources in the area of academics, behaviors, social and emotion, and inform parents and teachers of all the supports available for them. Cucamonga has embedded more inclusive practices in this model to have students in special education served more in the general education setting. Cucamonga will host the Parent Project, a 10 sessions training for parents of children with severe destructive behaviors and at risk for juvenile delinquency that is open to all parents. Maela commented she is very happy with the benefits her child has had from the inclusion model designed for him.

Donna Mawhorter commented that Etiwanda has a new director, Dawn Wiley-Dominquez and the district is looking to fill position of behavior specialist and one special education secretary. Donna commented that at the end of the year she will be retiring.

Layla Spry commented that Chaffey Joint Union added three behavioral intervention positions that will rotate throughout the different sites along with License Marriage Family Therapist (LMFT) counselors for all sites to support students. Sharon Neault stated that this week in the Chaffey Joint Union district is mental health week.

Stephanie Varnon-Hughes attended Upland Unified strategic planning session and participated in the goal setting for all stakeholders and stated it was very collaborative and impressive planning session.

Gabrielle Hernandez spoke regarding attending CAPTAIN X were several district staff throughout all areas that support student in special education were in attendance and when she introduced herself, she felt a resistance that members felt Inland Regional Center (IRC) funds all the advocates out there and Gabrielle stated that IRC has two advocates that supports IRC and one attorney for due process cases. Gabrielle stated there are very aggressive advocates and the knowledge in the area of special education for these advocates is concerning. Gabrielle stated all students' disabilities are different and they don't fit into the same program and when a parent invites an advocate, the advocate being aggressive usually takes over the meeting and concerns if that individual child's needs are really being addressed.

B. PUBLIC COMMENT: None

C. DISCUSSION ITEMS:

1. WESELPA 2018-19 Compliance Summary

This item was discussed and reviewed in the SELPA Administrators Report

2. WESELPA 2018-19 Due Process Summary

This item was discussed and reviewed in the SELPA Administrators Report

3. 2019-20 Projected AB602 Funding Model

Tim Chatkoo reviewed the AB602 funding model and explained that the California Department of Education (CDE) sees the WESELPA as a group of nine districts. The WESELPA receives AB602 funding and, through this AB602 funding model, calculates how much funding each district receives. The model is mostly based on Average Daily Attendance (ADA). Tim reviewed one district's allocation in detail as an example for members.

4. WESELPA Presentations

The November 5, 2019 presentation will be a vendor fair called Life After High School and is set for the November date. Presentation topics are needed for February and April. Some of the topics that have been discussed are speech and language therapy techniques for home use, transitions at all levels, inclusion challenges through a parent's perspective. It was brought forward to reach out to an inclusion specialist that can discuss what all is encompassed with inclusion and the supports that are needed. This topic is slated for the February presentation. Inland Regional Center offered to do an overview of services, the foundation, history, eligibility areas and what to expect through the different levels of transitions. This presentation will be in April.

5. Standing Committee Updates

a. Local Plan Review and Legislative Committee-

Sharon Neault will be the chair of this committee and will work with Susan Bobbitt-Voth on the new requirements for the Local Plan.

b. Art & Writing Contest – Theme

Donna Mawhorter suggested it should be called Art & Writing Showcase. Members agreed to call it a showcase instead of contest. Some theme titles presented were, every child counts, count on me (with musical notes), I make a difference, better together, everyone counts After several themes were presented it was decided that a survey would be sent out to members

to choose the theme title they like. Sharon Neault brought up the venue and suggested Chaffey High Schools auditorium. Sharon and Leyla will investigate this.

c. Parent & Community Education Committee

This position has not been appointed. Stephanie Varnon-Hughes volunteered to chair this committee.

d. Public Information and Membership Committee

Maela Tanigawa is the chair for this committee.

6. CAC Bylaw Review

Sharon Neault suggested a subcommittee for the review of the bylaws that would be incorporated into the Local Plan review. Committee members for this subcommittee are Sharon Neault, Leann Stepp, Stephanie Varnon-Hughes Maela Tanigawa.

D. BUSINESS ACTION ITEMS:

1. Approval of CAC Minutes of May 14, 2019

Motion made by Maela Tanigawa to approve the Community Advisory Committee minutes of May 14, 2019, second by Leann Stepp. Motion carried on an 8-0-0-0 vote

Ayes: Erin Kouyoumdjian, Sharon Neault, Layla Spry, Leann Stepp, Maela Tanigawa, Donna Mawhorter, Stephanie Varnon-Hughes, Gabrielle Hernandez,

Nays: 0

Abstain:0

Absent: *Robin Ferguson

*not in the vote count

2. 2019-21 CAC Chair-Elect Nominations and Election

Motion to nominate Maela Tanigawa as chair elect, Maela denied the nomination. Motion to nominate Leann Stepp was brought forward by Layla Spry, second by Maela Tanigawa, motion carried on an 8-0-0-0 vote.

Ayes: Erin Kouyoumdjian, Sharon Neault, Layla Spry, Leann Stepp, Maela Tanigawa, Donna Mawhorter, Stephanie Varnon-Hughes, Gabrielle Hernandez

Nays: 0

Abstain:0

Absent: *Robin Ferguson

*not in the vote count

3. 2019-20 CAC Secretary Nominations and Election

This item was tabled for the next meeting.

Ayes: Erin Kouyoumdjian, Sharon Neault, Layla Spry, Leann Stepp, Maela Tanigawa, Donna Mawhorter, Stephanie Varnon-Hughes, Gabrielle Hernandez

Nays: 0

Abstain:0

Absent: *Robin Ferguson

*not in the vote count

E. FUTURE AGENDA ITEMS

1. Theme for Art & Writing Showcase

F. ADJOURNMENT: Meeting adjourned at 7:03

**Community Advisory Committee
Secretary Nominations
2019-20**

CAC Bylaw description for Secretary

Section 6.4 The major duties of the officers are as follows:

Secretary - Record attendance and minutes of all Committee meetings. Advise Chairperson and SELPA Administrator of the membership status of each member. Keep a membership list that includes dates of appointment and end of term. Maintain subcommittee membership list and sub committee reports. Receive and transmit Committee correspondence and materials designated by the members, including public notification and notification to members prior to the meetings. The Secretary may designate these tasks to West End SELPA staff.

Nominations for Secretary

This position will have a two (2) year term beginning July 1, 2019 and ending June 30, 2021