

West End Special Education Local Plan Area
Program Advisory Committee
August 21, 2017
AGENDA
1:30 – 4:00

	ITEM	HAND-OUT	PRESENTER
A. ADMINISTRATIVE ITEMS			
1.	Acceptance of Agenda – August 21, 2017	*	Susan Bobbitt-Voth
2.	Approval of Meeting Minutes – May 8, 2017	*	Susan Bobbitt-Voth
3.	Review of Parking Lot Items None	-	Susan Bobbitt-Voth
4.	SELPA Administrator's Report	-	Susan Bobbitt-Voth
5.	Directors' Report	-	District Directors

B. PUBLIC COMMENT

The West End SELPA Program Advisory Committee welcomes comments and/or questions from visitors. Should anyone in attendance wish to make comments or ask questions, he/she may voluntarily complete a speaker information form, located on the table in the back of the room. The form will be collected by the PAC Secretary and given to the PAC Facilitator.

Comment Card Color	To Address	Time Limit	When Heard	Response
Blue	Non-agenda Items	Each individual will be given three (3) minutes to comment. The time allotted for public comment on a single items will be 20 minutes total	Comments or questions on non-agenda items will be heard during Public Comment.	Non Agenda items cannot be acted upon at the meeting. The PAC Secretary will summarize the comments and the PAC committee will determine next steps
White	Agenda Item	Comments on an agenda item will be limited to three (3) minutes per individual. The time allotted for any single item will be 20 minutes total	Comments on agenda items will be heard before the PAC members discuss the item and prior to the vote.	Per the Brown Act requirements, the PAC members may respond briefly to public comment.

C. PROGRAM ITEMS:

1.	CAC Representatives 2017-18 <ul style="list-style-type: none"> • Vacancies -Central/Cucamonga/Mountain View/Mt Baldy • Vacant Teacher Representative (1) • Vacant Student Representative (1) 	*	Susan Bobbitt-Voth
2.	All Day Training Topics	-	Royal Lord
3.	Related Service Referrals to SBCSS when student is served by a school that is not SBCSS and is not the District of Residence."	-	Peggy McFee
4.	Disproportionality Discussion	**	Susan Bobbitt-Voth
5.	2016-17 Compliance Complaints Review	-	Susan Bobbitt-Voth
6.	2016-17 Due Process Review	-	Royal Lord

- | | | |
|----|--|-----------------------|
| 7. | 2017-18 Work Group Members <ul style="list-style-type: none"> • SPPI 15/6 Least Restrictive Environment • SPPI 7 Preschool • SPPI 17 Results Driven Accountability • X-Pot Workgroup | * Susan Bobbitt-Voth |
| 8. | 2017-18 Low Incidence Projection | * Tim Chatkoo |
| 9. | 2017-18 WESELPA Staff Development Events | ** Susan Bobbitt-Voth |

D. COMMUNICATION:

NOTICE: Individuals requiring special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact Karen Johnson at (909) 476-6131, at least two days before the meeting date. All regular meetings of the Program Advisory Committee are held at the West End Educational Service Center located at 8265 Aspen Ave, Rancho Cucamonga, CA 91730. Agendas for scheduled meetings are available for public inspection 72 hours before a regular meeting. You may request an agenda packet by calling (909) 476-6131, 72 hours before the scheduled meeting. A fee of ten cents (.10) per page will be charged on copied agenda packet.

*** Handout Included**

****Handout to be distributed at Meeting**

-No Handout

WEST END SPECIAL EDUCATION LOCAL PLAN AREA
PROGRAM ADVISORY COMMITTEE
May 8, 2017
MINUTES

District	Present	Absent
Alta Loma	Lori Thompson	
Central	Susan Kohn	
Chaffey Joint	Kelly Whelan	
Chino Valley	Anne Ingulsrud	
Cucamonga	Lorena Arias-Aguilar	
Etiwanda	Beth Freer	
Mountain View	Jan Van Dyke	
Mt. Baldy	Indra Chapman	
Ontario-Montclair	Greg Alexander	
Upland	Rochelle Yatomi	
SBCSS School Services	Peggy McFee	
WESELPA	Susan Bobbitt-Voth	
WESELPA	Royal Lord	
WESELPA	Tim Chatkoo	
WESELPA	Garth Armit	
WESELPA	Karen Johnson	

Meeting called to order by Susan Bobbitt-Voth at 7:47 a.m.

A. ADMINISTRATIVE ITEMS:

1. Acceptance of Agenda –May 8, 2017
The May 8, 2017 meeting agenda was accepted as presented.
2. Approval of Meeting Minutes –April 10, 2017
The minutes of April 10, 2017 meeting were accepted as presented.
3. Review of Parking Lot Items – None

4. SELPA Administrator's Report

A PowerPoint was provided with pictures of the Art & Writing ceremony recipients shown. Susan Bobbitt-Voth thanked Alta Loma school district for hosting the art and writing ceremony. Susan Bobbitt-Voth and Sharon Neault went to Sacramento to participate in Legislation Sharing Day. The 2016-17 WESELPA priorities were met except for Indicator 17, due to California Department of Education not taking any action at of this time. The 2017-18 priorities were reviewed, workgroups will be formed to review least restrictive environment, preschool and results driven accountability. The Alternative Dispute Resolution parent strand will continue next year, along with WESELPA's Vocational department expanding interested in local partnership agreement with California Department of Education and Department of Rehabilitation to work with interagency in employing students with disabilities. Crisis Prevention Intervention (CPI) flex program was discussed with Beth Freer utilizing this flex program and receiving good feedback from staff. Members agreed to move in this direction for the 2017-18 year. Discussion regarding inter-SELPA transfer agreements with Ontario-Montclair. Susan asked for Ontario-Montclair to email district directors letting them know the status of their pending student transfers with a copy to Susan Bobbitt-Voth. Interagency agreement has been received by Inland Regional Center and SELPA is waiting on California Children Services to be completed.

5. Directors Report

No report was brought forward.

B. PUBLIC COMMENT

None

C. PROGRAM ITEMS:

1 2017-18 Proposed PAC meeting dates review and approval

The meetings dates for the 2017-18 Program Advisory Committee was adopted as presented.

2. 2017-18 Coalition Membership Dues

Membership in Coalition for Adequate Funding was presented and will move to Superintendents Council as a consent item.

3. 2017-18 SELPA Administrators Dues

Membership in State SELPA Administrators was presented and will move to Superintendents Council as a consent item.

4. 2017-18 SANDABS Membership

Membership in SANDABS was presented and will move to Superintendents Council as a consent item.

5. 2017-18 Legal Services of Fagen, Friedman Fulfrost

Legal service rates of Fagen, Friedman, Fulfrost were presented and will move to Superintendents Council as a consent item.

6. 2017-18 Legal Services of Best, Best & Krieger

Legal service rates of Best, Best and Krieger were presented and will move to Superintendents Council as a consent item.

7. 2017-18 Legal Services of Atkinson, Andelson, Loya, Ruud & Romo

Legal service rates of Atkinson, Andelson, Loya, Ruud and Roma were presented and will move to Superintendents Council as a consent item.

8. 2017-18 Legal Services of Dannis, Woliver, Kelley

Legal service rates of Dannis, Woliver, Kelley were presented and will move to Superintendents' Council as a consent item.

9. 2017-18 Work Groups (a) SPP I5/6 Least Restrictive Environment (b) SPPI 7-Preschool (c) SPPI 17 Results Driven Accountability

The following members will sit on the workgroup for least restrictive environment; Kelly Whelan, Anna Ingulsrud, Beth Freer, Lorena Arias-Aguilar

The following members will sit on the workgroup for preschool; Beth Freer, Anna Ingulsrud will be sending a coordinator, Susan Kohn.

The following members will sit on the workgroup for results driven accountability; Beth Freer, Lori Thompson, Kelly Whelan.

10. Fiscal Notifications

The following notifications were provided and reviewed: 2016-17 low incidence update, 2017-18 SELPA administrative budgets. It was stated with Ontario-Montclair leaving the SELPA, there will be a return on the X-pot reserve and the RSPS reserve back to Ontario-Montclair.

11. 2017-18 Annual Budget and Service Plan

2017-18 Annual Budget and Service Plan was reviewed with a public hearing on this item scheduled for May 19, 2017 at 9:00 a.m.

12. Procedural Manual Final Discussion

Members reviewed with no further additions or corrections being brought forward. This manual will be sent out electronically to all directors.

D. COMMUNICATION:

None

E. ADJOURNMENT:

Meeting was adjourned at 8:20 a.m.

DRAFT

2017-2018 Community Advisory Committee**District/Agency Representatives**

Alta Loma School District	Sharon Neault - Parent
Alta Loma School District	Jennifer Baker - Teacher
Central School District	Vacant
Chaffey Joint Unified District	Layla Spry - Parent
Chino Valley Unified	Rosie Layaye - Parent
Cucamonga School District	Vacant
Etiwanda School District	Leanne Stepp - Parent
Etiwanda School District	Donna Mawhorter – Asst. Principal
Mountain View School District	Vacant
Mt. Baldy Joint	Vacant
Upland Unified School District	Lisa Preciado - Parent
Agency Representatives IRC	Robin Ferguson
Agency Representatives IRC	Gabriela Hernandez

2017-18 WESELPA Work Groups

1) (a) SPP 15/6 Least Restrictive Environment

Members: Kelly Whelan, Anna Ingulsrud, Beth Freer, Lorena Arias-Aguilar

2) (b) SPPI 7-Preschool

Members: Beth Freer, Anna Ingulsrud will be sending a coordinator, Susan Kohn.

3) (c) SPPI 17 Results Driven Accountability

Members: Beth Freer, Lori Thompson, Kelly Whelan.

4) X-Pot Workgroup

To be determined

WEST END SPECIAL EDUCATION LOCAL PLAN AREA
2017-2018 LOW INCIDENCE FUNDING BALANCE

PY CARRYOVER						12,469.88
LESS:						
OMSD PROPORTIONATE SHARE PAYOUT OF ENDING BALANCE						(2,754.39)
ADJ CARRYOVER						9,715.49
CY ESTIMATED ALLOCATION						278,640.00
ESTIMATED INTEREST INCOME						1,000.00
LESS:						
ESTIMATED PACIFIC HEARING EXPENSE						(121,000.00)
ADJ FOR ESTIMATED OMSD BILLBACK OF 1/2 DAY WHOLE CLASS TESTINGS						3,398.00
ESTIMATED INDIRECT COST (8.89%)						(10,757.00)
AMOUNT AVAILABLE FOR DISTRICTS (PROJECTED)						160,996.49
10% RETAINER						(16,099.65) <---REIMB AT YEAR END
AMOUNT AVAILABLE FOR IMMEDIATE REIMBURSEMENT						144,896.84
	<i>Col A</i>	<i>Col B</i>	<i>Col C</i>	<i>Col D</i>	<i>Col E</i>	<i>Col F</i>
DISTRICT	12/1/2016-DOR	PUPIL COUNT	ALLOCATION	TOTAL	ENCUMBRNCS	LOW INCIDENCE
	LOW INC	RATIO	AVAILABLE FOR	PROJECTED	/EXPENDITURES	BALANCE
	PUPIL COUNT	RATIO	IMMEDIATE REIMB	ALLOCATION		Col D - Col E
ALTA LOMA	39	6.47%	9,371.44	10,412.71	0.00	10,412.71
CENTRAL	20	3.32%	4,805.87	5,339.85	0.00	5,339.85
CHAFFEY	171	28.36%	41,090.15	45,655.72	0.00	45,655.72
CHINO VALLEY	173	28.69%	41,570.73	46,189.71	0.00	46,189.71
CUCAMONGA	25	4.15%	6,007.33	6,674.81	0.00	6,674.81
ETIWANDA	93	15.42%	22,347.27	24,830.30	0.00	24,830.30
MOUNTAIN VIEW	17	2.82%	4,084.99	4,538.87	0.00	4,538.87
MT. BALDY	-	0.00%	0.00	0.00	0.00	0.00
UPLAND UNIFIED	65	10.78%	15,619.06	17,354.51	0.00	17,354.51
WE STUDENT SERVICES				0.00	0.00	0.00
PACIFIC HEARING PO (PROJECTED)				121,000.00	0.00	121,000.00
INDIRECT COST (PROJECTED)				10,757.00	0.00	10,757.00
TOTAL	603	100.00%	144,896.84	292,753.48	0.00	292,753.48